

CERTIFICATE OF RESIDENCE

January 2018

MIJAS FOREIGNERS DEPARTMENT — INFORMATION ON:

ALL EUROPEAN CITIZENS THAT SPEND MORE THAN THREE MONTHS IN SPAIN HAVE TO OBTAIN THEIR CERTIFICATE OF REGISTRATION AS RESIDENT AT THE NATIONAL POLICE STATION

The approval of the new law 240/2007 obliges all EC members that spend more than 3 months in Spain to obtain a **Certificate of Registration as Resident in the Central Registry of Foreigners** from the National Police. (for Mijas residents, this is situated in *Avenida de los Condes de San Isidro 98, Fuengirola*).

EU citizens will receive a Certificate of Registration in the Central Registry of Foreigners that is a small credit card size piece of green paper that will be given to them immediately on applying for it. (until recently it was an A-4 size sheet of paper). If you haven't got the permanent residence ("residencia permanente") you will have to **re-apply after 5 years of the date stipulated on your certificate.**

What documents do I need to present?

You now have to **proof the following conditions** in order to become a resident of Spain:

In all cases you have to present:

1. Application form filled in — (modelo EX-18) - this can be downloaded from http://extranjeros.mitramiss.gob.es/es/ModelosSolicitudes/Mod_solicitudes2/index.html
2. Original passport and photocopy.
3. Payment of fee of 12 € at any bank (https://sede.policia.gob.es:38089/Tasa790_012/ - the bank form has to be filled-in online; for residency click on "Certificado de registro de residente comunitario o Tarjeta de residencia de familiar de un ciudadano de la Unión" and the amount of 12 € will automatically appear). Print the form for payment at any bank before your appointment.

Proof of the following:

- Being employed as a worker in Spain.
- Being a self-employed worker in Spain.
- Having sufficient funds for you and your family members so that it does not mean a social burden for Spain during the period of residence.
 - ⇒ If you are a pensioner, this is simple, just present a Spanish bank certificate stating that you receive your pension monthly. If you do not receive your pension via a Spanish bank, you have to present the Pension Document from your country of origin stating the amount and this has to be legally translated and legalized.
- Having medical coverage (public or private) with coverage in Spain for the period of your residence that offers the equivalent to that of the Spanish Social Security. If it is private it must be a policy for one year with receipt of payment and must include hospital coverage.
 - ⇒ If you are a pensioner, this is simple, just present your S1 (previous E-121).

N.I.E. Numbers: Non residents in Spain still have to obtain an N.I.E. number (Number of Identification for Foreigners). They will need this number to carry out almost any transaction in the country. Applications must be presented to the Fuengirola National Police Station—only by appointment (see above). The certificate can be collected approximately three days later. The NIE number that you are issued with will never vary and the certificate does not come with a date issue.

- Application Form—this can be downloaded from http://extranjeros.mitramiss.gob.es/es/ModelosSolicitudes/Mod_solicitudes2/index.html - (modelo EX-15)
- Original Passport and photocopy.
- Payment of fee of 9,64€ (on form 790, código 012 that has to be downloaded from the internet https://sede.policia.gob.es:38089/Tasa790_012/ - click on: *Asignación de Número de Identidad de Extranjero (NIE) a instancia del interesado.*

INFORMATION ABOUT HOW TO SET AN APPOINTMENT ONLINE FOR FOREIGNERS PROCEDURES

From the 28 September 2018, the service to set an appointment online for foreigners procedures done at the Fuengirola National Police Station has been introduced through the website of the Ministry of Public Administrations.

With this service, personal and phone appointments will be cancelled making it faster to make any procedure since queues, unnecessary trips and waste of time will be avoided.

IF YOU NEED MORE INFORMATION, DON'T HESITATE TO CONTACT US

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